

Terms of participation in Better Management Wins: Speed Leadership Workshop

I. General provisions

1. "Better Management Wins: Speed Leadership Workshop" is available at <http://www.production-manager.pl/konferencje/konferencje/emiliani>. The workshop is organized by Media4Business Sp. z o.o. with its registered office at ul. Pniewskiego 18, 60-692 Poznań, registered in the Register of Entrepreneurs, KRS 0000445680, maintained by the District Court Poznań- Nowe Miasto and Wilda in Poznań, 8th Commercial Division of the National Court Register, NIP: 972-124-23-01, REGON: 302312600, hereinafter referred to as "Organizer".
2. The provisions of these Regulations constitute an integral part of the application for participation in the workshop and apply to all participants.
3. Workshop - training service, taking place at a venue and time indicated by the Organizer on the basis of the program provided on the <http://www.production-manager.pl/konferencje/konferencje/emiliani> website, synonymous with the term "Better Management Wins: Speed Leadership Workshop".
4. Participant – an individual or an employee of a company, institution or organization, who declared willingness to participate in the Workshop conducted by the Organizer and correctly applied for participation.
5. Application - declaration of Participant's will submitted by means of the Application Form and aiming directly at concluding a contract for training services with the Organizer.
6. Application Form - an interactive form available on the website mentioned in Article I, paragraph 1, through which an application for participation is submitted to the Organizer. The following data must be provided in the application form: name and surname, address (street, house/apartment number, postal code, city/town), e-mail address, contact telephone number, number of Participants. In the case of Entrepreneurs it is also necessary to provide the company name and VAT (NIP) number.

II. Application for participation in the Workshop

1. In order to participate in the Workshop it is necessary to send a correctly filled in Online Application Form available at <http://www.production-manager.pl/konferencje/konferencje/emiliani>
2. Submission of the Application Form is tantamount to acceptance of these Regulations and conclusion of an agreement between the Organizer and the Participant, as well as the obligation to pay for participation in the Workshop.

III. Terms of participation and payment

1. Participation in the workshop is subject to a fee. The cost of participation is given on the Enrolment Form page.
2. A VAT invoice for participation in the Workshop will be issued after the meeting by Media4Business Sp. z o.o. (Organizer). The payment should be made within 14 days from the issue date of VAT invoice.

3. Resignations from participation are accepted in writing (e-mail, fax) not later than 30 days before the date of the meeting.
4. In the case when the Company (represented by the Participant) has not been cancelled participation and has not taken part in the "Elite Organizational Transformation Program", the Company is obliged to bear the full costs associated with participation in the Workshop.
5. The Organizer will accept participants substituted for the original registered participants up to 3 days before the Workshop on condition that their personal data is communicated to the Organizer.
6. The Organizer reserves the right to cancel the meeting and reimburse the costs.
7. As of 1 January 2011, training services are subject to VAT at the rate of 23%.

IV. Protection of personal data and consent to their processing

1. The Participant agrees to the processing of his/her personal data by Media4Business sp. z o.o. with its registered office in Poznań, ul. Pniewskiego 18, for publishing and marketing purposes.
2. Provision of data is voluntary. The consent given by the Participant shall serve as sufficient basis for data processing.
3. The recipients of the data may be subcontractors or business partners. Personal data may be made available to postal operators or carriers in order to deliver letters with VAT invoices.
4. The Participant has the right to withdraw consent at any time. Personal data will be processed until any revocation of consent, and after such revocation, for the period of limitation of claims due to and against the data controller.
5. The Participant has the right to demand from the controller access to his/her personal data, their rectification, deletion, restriction of processing, transfer, as well as the right to lodge a complaint with the supervisory authority.
6. The Controller of personal data is the Seller, i.e. Media4Business Sp. z o.o. with its registered office at ul. Pniewskiego 18, 60-692 Poznań, registered in the Register of Entrepreneurs, KRS 0000445680, maintained by the District Court Poznań-Nowe Miasto and Wilda in Poznań, 8th Commercial Division of the National Court Register, NIP: 972-124-23-01, REGON: 302312600.
7. The Controller may entrust the processing of Participants' personal data to other entities (subcontractors or business partners), in accordance with the principles set out in the Act of 10 May 2018 on the protection of personal data. The Administrator keeps a register of persons authorized to process personal data.

V. Copyright

1. The workshop, the workshop program, the speaker's training materials and all the works and methods presented during the "Better Management Wins: Speed Leadership Workshop" are subject to legal protection in accordance with the applicable regulations. Participation in "Better Management Wins: Speed Leadership Workshop" does not give the Participant any rights to dispose of copyrights.
2. Copying workshop materials and/or recording of the Workshop, as well as making such materials and recordings available to third parties is illegal and is subject to criminal

liability described in the Act on Copyright and Related Rights (Journal of Laws of 4 February 1994, No. 24, item 84, as amended).

VI. Final provisions

1. The Regulations are available in the Organizer's registered office and on the <http://www.production-manager.pl/konferencje/konferencje/emiliani> website.
2. All disputes and claims related to participation in the Workshop will be settled by a common court of competent jurisdiction for the Organizer.
3. Provisions of generally applicable law shall apply to matters which have not been regulated by these Regulations.